



# Charging Policy

## 1. Basic Principles

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum.

## 2. Voluntary contributions

When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others. We do not put pressure on Parents to contribute but state clearly that a trip or activity may not go ahead without sufficient funds.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- school trips;
- musical events.

## 3. Residential visits

If the school organises a residential visit in school time or mainly school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education. However, we do make a charge to cover the costs of board, lodging and

travel expenses. If parents are experiencing financial difficulty\* they are invited to write in confidence to the headteacher.

4. The school now runs its own Before and After School club.

The charges for this child care are as follows:

Morning: £4.00 per session including breakfast

After School: £11.00 per session including light meal.

A late charge will be put in place as per the agreement in the After School Club contract of £5 per 5 minutes.

5. Nursery Provision: The 30 Hour offer for Nursery provision comes into operation in September 2017. Any parent whose child is eligible may apply for the additional 15 hours. Places are subject to the Admissions Criteria. Additional care outside of the hours 8:45-2:45 will be charged at:

£2:50 from 2:45-3:00 which falls in line with the end of the school day in Key Stage 1

Or £5:00 from 2:45- 3:15 which falls in line with the end of the school day in Key Stage 2

Requests to use the After School Club or Breakfast club will be assessed on a child by child basis as the school care club is not necessarily the most suitable care arrangement for such young children. Your child may find the setting overwhelming as the club caters for pupils up to the age of 11. This care would fall outside of the eligible free entitlement. We will signpost other providers who may be able to provide a more suitable age appropriate setting. Where a child has an older sibling then the nursery aged child may feel more at ease and a trial period would be offered.

If additional hours are requested by parents of pupils not eligible for the additional 15 hours then these will offered subject to availability and at a cost of £15 per session and includes the lunchtime care cover).

6. Music tuition: All children study music as part of the normal school curriculum. A charge is made for individual and group instrumental tuition lessons. These vary depending upon the instrument and group size. More details of these charges can be obtained via the school office. The peripatetic music teachers teach individual or small group lessons. We make a charge for these lessons. If parents are experiencing financial difficulty, they are invited to write in confidence to the headteacher. We give parents information about additional music tuition at the start of each academic year.

7. Swimming: The school organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons. A contribution of £1 is asked to support transport costs.

8. Diocesan Fund: Parents and Carers are asked contribute towards the Diocesan Fund which is set up in accordance with the Northampton Diocese Pamphlet 'Building their Future'. This provides funds towards the 10% contribution that Governors are required to pay for any capital building projects and repairs. This fund was once collected by parishes but it has now been passed on to the schools. This contribution is voluntary.

9. Breakages: In the event of books or equipment being accidentally broken or damaged no charge of any kind will be made. In the event of books being lost every effort should be made to find the book and if found no charge will be made. If a lost library book is not found, a £5 charge must be paid before another book may be borrowed. If equipment is repeatedly lost the headteacher will attempt to resolve the situation. If damage is deliberate the headteacher will ask for an appropriate contribution to replace the equipment.

\*in receipt of family income support or if the pupil is claiming free school meals.